

**REGISTRATION FORM**  
**(Request for a place at The Croft Preparatory School)**

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1. Surname of your child:

First names:

(Please underline the name generally used)

Date of birth:

Nationality:

First Language:

Second Language:

Proposed Term and Year of Entry:

Ethnic origin:

Michaelmas 20\_\_\_\_

Lent 20\_\_\_\_

Summer 20\_\_\_\_

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2. **Parent details**

Title:

Full name:

Address:

Occupation:

Home Telephone number:

Mobile number:

Work Telephone number:

Email:

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3. **Parent details**

Title:

Full name:

Address:

Occupation:

Home Telephone number:

Mobile number:

Work Telephone number:

Email:

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4. Please mention here the names of any other members of the family attending the School or registered for entry; or any other connection with the School.

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5. Please say how you first heard of the School. Was it from:

☐ Local reputation

☐ Present school

☐ Advertisement

☐ Friends

☐ Other (please give details)

6. Please give the name and address of the present school or pre-school:

Entry date:

Name of Head:

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7. Email address to be used for billing

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8. Please identify any medication currently being taken by your child or that has been taken for a period of more than four weeks during the last three years: Please give details in a covering letter

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9. To the best of your information and belief does your child have any Special Educational Need or Disability for which we need to make special provision? Yes ☐ No ☐

If 'Yes' please give details in a covering letter.

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10. Has your child ever seen an outside professional such as an occupational therapist, speech and language therapist, educational psychologist, specialist optometrist, audiologist, paediatrician etc? Yes ☐ No ☐

If 'Yes' please give details in a covering letter and include relevant reports.

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11. Has your child ever had an Individual Education Plan (IEP) Yes ☐ No ☐

If 'Yes' please supply a copy

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### Notes

Early registration is recommended. Registrations will be considered in the order they are received, but priority may be given to siblings. Offers of places are subject to availability and the admission requirements of the School at the time offers are made. A copy of the current edition of the Terms and Conditions of Admission will be supplied on request.

### DECLARATION

The answers given to Questions 1 – 11 above are true and accurate and we request that the name of our above-named child be registered as a prospective pupil. A cheque for the non-returnable registration fee of £120.00 including VAT is enclosed. An original copy of our child's birth certificate is enclosed (the School regrets that photocopies are not acceptable). We understand that the Terms and Conditions of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. We understand also that the School (through the Headmaster, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details, and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child.

**First signature** ..... **Second signature** .....

Print name ..... Print name .....

Relationship to the Child ..... Relationship to the Child .....

Date ..... Date .....

Enclosed: £120 Registration Fee including VAT ☐ Birth Certificate ☐